

Money Laundering Notice

Money Laundering Regulations

The Money Laundering Regulations are designed to prevent criminals using the proceeds of crime to buy assets. The Regulations seek to achieve this objective by requiring Solicitors to positively identify their clients and their clients' source of funds. Solicitors are required to inform the Police of any suspicious transaction. Solicitors may be penalised for failure to follow the Regulations.

The Regulations require Solicitors to:

1. Obtain proof of identity **and** residence from any new client, and
2. Determine the source of funds (purchase only).

PROOF OF IDENTITY AND RESIDENCE

Your full name

Your full address

We require to see two original documents, one selected from each of the two lists:

Proof of Identity

- **Passport with photo**
- **Driving Licence with photo**
- **Tax Exemption Certificate with photo**

Proof of residence (must be less than 3 months old)

- **Mortgage Statement**
- **Council Tax Bill**
- **Bank Statement**
- **Utility Bill (not mobile phone)**
- **Pension Book**
- **Child Benefit Book**

IMPORTANT

We require to see you! We need to check that your passport or driving licence photo really is a photo of you. Please call into our office with your passport or driving licence. If you cannot call in person, please arrange to call at a local solicitor's office and ask the solicitor to send us a copy of your passport or driving licence 'certified a true likeness.'